Global CompliancePanel

Netzealous
Knowledge, a Way Forward…

2-day In-person Seminar:

Writing and implementing effective SOP's

Salt Lake City, UT

April 13th & 14th, 2017

9:00 AM to 6:00 PM

Price

Price: **$1,495.00**

(Seminar for One Delegate)

Register for 5 attendees

Price: **$4,485.00** You Save: $2,990.0 (40%)*

~~$7,475.00~~

ENROLL

***Please note the registration will be closed 2 days (48 Hours) prior to the date of the seminar.*

John Fetzer

Founder and Principal,
Consultant Fetzpahs Consulting

John C. Fetzer, has had over 30 year experience in HPLC methods development. He has authored or co-authored over 50 peer-reviewed papers on liquid chromatography, has served on the editorial advisory boards of the Journal of Chromatography, Analytical Chemistry, and Analytical and Bio analytical Chemistry.

Overview :

An SOP is a meticulous step-by-step description of how to do a task that leave no chance for errors and divergence. Writing a good SOP is not an easy job. It requires a firm understanding of the task to be described, an ability to describe in specific unique to that laboratory. Writing, implementing, maintaining and assessing, revising an SOP are all different and necessary jobs. Many people must continuously be involved in these steps.

Even a standardized method, such as an ASTM or IP method, is insufficiently written to pass as a well-written and compliant SOP. The reasons why will be described, as will the steps needed to convert a standard method into an SOP.

The necessary steps both within the laboratory and within the supporting areas for implementation and revision of an SOP are complex and will be described. These include recordkeeping, safety, training, and other areas.

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Agenda:

Day One

Lecture 1: What is the intention and role of SOPs. What tasks require SOPs? The network of SOPs within the Lab.

Lecture 2: What are the compliance requirements for an SOP? Roles and responsibilities. Can a Standard method be used as an SOP?

Lecture 3: Creating an SOP. For a new task. For a Standard method. Reviewing the first attempt.

Lecture 4: Creating an SOP. For a new task. For a Standard method. Reviewing the first attempt (continued)

Day Two

Lecture 1: Interplay within the lab to improve the draft SOP. Iterations?

Lecture 2: Implementation of the SOP.

Lecture 3: Monitoring and Assessing the SOP. When should an SOP be revised? Revising the SOP.

Lecture 4: Archiving and documentation. Which SOP to use when? Other requirements.

Why should you attend:

A poorly written and followed SOP is one of the most common non-compliances that an auditor finds. If you are a laboratory worker, a supervisor, or manager of a laboratory seeking or under GLP or ISO 17025, you should know how to create and maintain a good SOP. Will your SOPs pass an audit or will they become a non-compliance corrective action?

Who will benefit:

- Research Associates
- Lab Chemists
- Lab Supervisors
- Quality Officers

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Group Participation

10%	2 Attendees to get offer
20%	3 to 6 Attendees to get offer
25%	7 to 10 Attendees to get offer
30%	10+ Attendees to get offer

Payment Option

1. Credit Card: Use the Link to make Payment by Visa/Master/American Express card click on the register now link
2. Check: Kindly make the check payable to NetZealous DBA GlobalCompliancePanel and mailed to 161 Mission Falls Lane, Suite 216, Fremont, CA 94539, USA
3. PO: Please drop an email to support@globalcompliancepanel.com or call the our toll free +1-800-447-9407 for the invoice and you may fax the PO to 302 288 6884
4. Wire Transfer: Please drop an email to support@globalcompliancepanel.com or call our toll free +1-800-447-9407 for the wire transfer information

What You will get

1. Learning Objectives
2. Participation certificates
3. Interactive sessions with the US expert
4. Post event email assistance to your queries.
5. Special price on future purchase of web based trainings.
6. Special price on future consulting or expertise services.
7. Special price on future seminars by GlobalCompliancePanel.
8. Seminar Kit – includes presentation handout, ID card, brochure, trainings catalog, notepad and pen.
9. Networking with industry's top notch professionals

Contact Information: Event Coordinator

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Kindly get in touch with us for any help or information.

Look forward to meeting you at the seminar

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